

IHC-1108674-SD-MP

Do you desire to protect American interests and secure our Nation while building a meaningful and rewarding career? If so, the Department of Homeland Security (DHS) is calling.

DHS components work collectively to prevent terrorism, secure borders, enforce and administer immigration laws, safeguard cyberspace and ensure resilience to disasters. The vitality and magnitude of this mission is achieved by a diverse workforce spanning hundreds of occupations. Make an impact; join DHS.

Discover a challenging and rewarding career with the U.S. Customs and Border Protection (CBP), the sole organization responsible for securing the nation's borders. At CBP, we:

- Secure and facilitate trade and travel while enforcing hundreds of U.S. regulations, including immigration and drug laws
- Seize illegal narcotics, vehicles, and agricultural products
- Prevent unauthorized entry into the country
- Rescue individuals who fall into dangerous conditions traversing our border

For more information about CBP's mission, activities, and careers, please visit our website at: <http://www.cbp.gov/>.

Who May Apply: Status Candidates which include:

- Current U.S. Customs and Border Protection employees with competitive status.
- For definitions of terms found in this announcement, please see <http://www.dhs.gov/careers>.

Organizational Location: This position is with the Department of Homeland Security, U.S. Customs and Border Protection, Office of the Commissioner; Office of State, Local, and Tribal Liaison; located in Washington, DC.

THIS POSITION HAS NOT BEEN APPROVED FOR ENHANCED CBPO RETIREMENT COVERAGE

Note: One or more selections may be made using this job opportunity announcement.

Travel Required: 25% or Greater

Travel Description: You may be required to travel up to 25% per year.

Relocation Authorized: No

Top Secret/SCI Clearance

As the Deputy Director of the Office of State, Local and Tribal Liaison (SLT) you will:

- Participate in and provide accountability for the management, administration and broad technical direction of CBP-wide liaison efforts of SLT
- Assist the Director in providing direction and implementation of all facets of program related liaison between SLT and its stakeholders which include, but are not limited to law enforcement, state and local elected officials, tribal entities, non-governmental organizations, trade, and private-sector partnerships
- Collaborate and work within CBP on policies, programs, and initiatives related to state, local, tribal, and territorial law enforcement and government stakeholders
- Maintain comprehensive and thorough awareness of political issues relating to the concerns of stakeholder organizations on the northern and southern border of the United States as well as other locations across the country
- Communicate the purpose and intent of CBP law enforcement activities with regard to the investigation, apprehension and detention of criminal suspects that pose a threats to the United States to internal and external contacts

You qualify for the GS-15 level if you possess one year of specialized experience at the GS-14 level or equivalent performing duties such as:

- Interpreting and enforcing CBP Laws, operations, law enforcement procedures, policies, and regulations;
- Leading, directing, or providing technical direction to others in performing inspection, intelligence analysis, and examination on customs and border security issues.

Time-in-Grade: Current Federal employees must have served 52 weeks at the next lower grade or equivalent grade band in the Federal service.

The qualifications listed above must be met by Tuesday, May 13, 2014 and are subject to verification at any stage of the application process.

Human Resources will review your resume and supporting documentation to ensure you meet the minimum qualification requirements. If you meet the minimum qualifications, your knowledge, skills and abilities (KSAs) will be rated between 70 and 100 based on your responses to the online assessment. If you are eligible for placement under the Agency Career Transition Assistance Program (CTAP), you must earn a score of 85 or above to be considered well qualified.

The KSAs for this position are:

- Knowledge of analytical and management tools, theories and resources to provide a comprehensive approach to management issues and programs
- Ability to lead people and create an environment in which people thrive and accomplish their best to effectively achieve program results
- Ability to supervise and plan work to be accomplished by subordinates
- Ability to strategically plan and organize, direct, manage, and complete under tight deadlines multiple, complex and highly visible projects/programs, special studies, or other critical tasks
- Ability to effectively maintain and facilitate constructive and continuing communications between all levels of management within various components and organizations

To begin your online application, click the "**Apply Online**" button and follow the prompts to register or sign into Application Manager. Your application packet must include a completed assessment questionnaire, a resume, and any applicable and/or required supporting documentation. Please see the "Required Documents" section below for additional information. All application materials must be submitted by 11:59 p.m. Eastern Standard Time on Tuesday, May 13, 2014

You are not required to submit official documentation as part of your application package. However, if selected, you must provide the required official documentation prior to appointment.

We strongly encourage you to apply online. If you cannot apply online, you may FAX your résumé, assessment questionnaire, and supporting documents to (478) 757-3144 . You must print a copy of and document your responses to the assessment questionnaire [View Occupational Questionnaire](#) using OPM Form 1203-FX http://www.opm.gov/Forms/pdf_fill/OPM1203fx.pdf.

If any part of your application is not received, it will be evaluated solely on the information available.

- **Your resume:** A resume describing your job-related qualifications is required and must be in English. It should contain each position title, grade (if Federal), your duties, accomplishments, the dates you held each position, and your work schedule and salary so we may best assess your qualifications.
- **Your responses to the [View Occupational Questionnaire](#)**
- **Are you claiming special priority selection rights under the Agency Career Transition Assistance Program (CTAP)?** Please submit (1) your agency notice; (2) your most recent performance appraisal, and (3) your most recent SF-50, Notification of Personnel Action, noting current position, grade, and duty location.

It is your responsibility to verify that all information entered, uploaded, or faxed (e.g., resume, veterans documentation, completed assessment, and/or SF-50's) is received and accurate. Human Resources will not modify or change any part of your application. If a document is not in a legible format, you will not be able to view it in Application Manager and you must again upload or fax the documentation by the closing date of this announcement.

Applications and supporting documentation will not be accepted by mail or e-mail. The address below is for inquiries only. If you are unable to apply online, please contact the Hiring Center listed at the end of this job announcement at least two days prior to the closing date for further instructions. You may apply more than once; however, only your most recent application will be used.

Once you submit your application, we will assess your experience and training, identify the best qualified applicants, and refer those applications to the hiring manager for further consideration and/or interviews. We will notify you by e-mail after each of these steps has been completed. Your status will also be updated on USAJOBS throughout the process. To check your status, log on to your USAJOBS account, click on "Application Status", and then click "More Information". We expect to make a final job offer within 90 days after the deadline for applications.

For more information on applying for Federal employment, please click [here](#).

[Follow U.S. Customs and Border Protection on Twitter @CustomsBorder](#)

DHS offers competitive starting salaries and an attractive benefits package to include: health insurance, Thrift Savings Plan (similar to a 401(k)), Flexible

Spending Account, retirement plan, life and long-term care insurance, Employee Assistance Program, personal leave days and paid Federal holidays. Other benefits may include: flexible work schedules, telework, tuition reimbursement, transportation subsidies, uniform allowance, health and wellness programs, and fitness centers. DHS is committed to employee development and offers a variety of employee training and development opportunities. For more information, please go to www.dhs.gov/careers and select 'Benefits'.

Upon selection, candidates will be required to undergo, and must successfully pass, a Single Scope background investigation for placement into this position. For more information, please see http://www.cbp.gov/xp/cgov/careers/apply/mandatory_back_invest.xml. You will be required to obtain and maintain, at a minimum, a Top Secret/Secret Compartmented (TS/SCI) clearance.

Firearms Requirement: You will be required to carry a firearm while performing duties of this position. Maintaining firearm proficiency is also mandatory. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (Title 18, U.S.C. Section 922 (g) (9)). Candidates under consideration will be required to certify whether they have ever been convicted of such an offense. False or fraudulent information provided by candidates is criminally punishable by fine or imprisonment.

Overtime: You must be readily available to work overtime on an scheduled or unscheduled basis in excess of the 40- hour work week.

Motor Vehicle Operation: You must possess a valid automobile driver's license at the time of appointment.

Shift Work: You will be required to perform work on a shift and rotational basis.

Uniforms: This position requires you to wear an officially-approved uniform while in duty status.

Supervisory Probationary Period: The Civil Service Reform Act requires first time supervisors and/or managers to serve an 18 month probationary period. You may also be required to complete an appropriate supervisory training course within 90 days of assignment to this position.

Financial Disclosure: The applicant selected for this position will be required to file a new entrant OGE Form 450 Confidential Financial Disclosure Report not later than 30 days after assuming this position, and on an annual basis thereafter while encumbering this position. If, however, the applicant has, within 30 days prior to assuming this position, left another position for which the filing of an OGE Form 450 is required and has previously satisfied the reporting requirements applicable to that former position, no new entrant OGE Form 450 shall be required. 5 C.F.R.

Section 2634.903.